

SMITHS STATION JUNIOR HIGH SCHOOL

**1100 Mullin Road
Smiths Station, AL 36877
(334) 664-4070**



**Student
Reference Guide
2024-2025**

MESSAGE TO STUDENTS

Welcome to Smiths Station Junior High School! The Student Reference Guide has been prepared for you and your parents to better understand what will be expected from you and what you can expect in return.

This will be a new and exciting time on your educational path. You are entering into the next phase of your education, and it will be challenging. The SSJHS Staff is here to support you, to praise you, to correct you, and to prepare you to be ready for high school. Remember our number one reason for being here is to learn. Bring a positive attitude each day to school and you will be successful.

MESSAGE TO PARENTS

The Smiths Station Junior High School faculty and staff expresses to you our desire to work with you in the improvement and continuing advancement of your child's success.

We are on a nine-week grading system, with a report being sent home with each student every four (4) weeks. It will be either a progress report or a report card. You should review this report carefully, as it is an indicator of the level of your child's accomplishments. Please feel free to contact us at any time with your questions or concerns. To schedule a parent /teacher conference, please contact the front office and our staff will assist you.

It is very important that you be involved in your child's education. Join the Parent Teacher Organization (PTO) and become a part of the SSJH program. Check your student's PowerSchool grades, assignments, and attendance often. Discuss the day's events with your child. Ask about school activities, programs, projects, and friends. These critical middle school years are full of questions, changes, and new experiences. Together, we are partners in your student's successful academic journey.

Thank you,

Michelle Mullinax

Michelle Mullinax

Principal – Smiths Station Junior High School

Smiths Station Junior High PRIDE Goals

P – Preparation – for school every day

R – Respect – for yourself and others at all times

I – Integrity – to do the right thing

D – Dependability – to be reliable

E – Excellence – to be a leader

2024-2025 Meal Prices

<u>Breakfast Prices</u>	<u>Lunch Prices</u>
Students FREE	Students FREE
Visiting Child \$3.25	Visiting Child \$4.75
Visiting Adult \$4.00	Visiting Adult \$5.00
Employees \$3.25	Employees \$4.75

GENERAL GUIDELINES FOR SMITHS STATION JUNIOR HIGH

- In order to **check out, speak with, or have lunch with a student**, you must present **Photo ID** and be listed on the student's "**Authorized Contact/Check Out**" list. No email or phone requests will be granted. **No Exceptions!**
- The school opens at 7:10 CST. Upon arrival at school in the morning, students should go directly to breakfast or to their first period class. **Students roaming the school buildings or in an unauthorized location without a pass from a staff member will be disciplined.**
- **The STUDENT DROP OFF/PICK UP** area is located across the street from the school. The students will utilize the tunnel to get to and from the car rider line. **PLEASE DO NOT** drop students off in front of the administration building, in the bus line, or behind buildings 6 and 10.
- Students are only allowed to ride buses that take them to and from their home or designated bus stop. They are only allowed to ride a different bus if it is an emergency. In the event of an emergency, a parent note will need to be sent to the school for approval. All notes **MUST** be approved by an administrator. All parent notes **MUST** have a working phone number for note verification. **Only reasons that are deemed true emergencies by the administration will be approved.**

- Attendance to school is the law. If your student misses a day of school, he/she is missing the critical standards needed to be successful and to pass the class. The students' alternative core academic classes only meet 2 or 3 times a week. If a student is absent, he/she is missing the instruction needed for student success. The elective classes are semester long courses, so missing a day is like missing two days of instruction for these courses. When students miss classes, they get frustrated because they are missing the initial instruction by the teacher and the peer discussions that help explain the concepts. Continued absences may result in truancy meetings and possible meetings with the Lee County District Attorney. The school year is only 176 days long - we need your student in our classes every day. **Attendance Matters!**
- Students are allowed to talk during lunch, but must do so quietly. Because the amount of time allowed for lunch is limited, please complete your meal before talking with friends. Once you are seated during lunch you should not leave your seat without permission.
- DRESS CODE The student dress code applies during regular school hours and at school sponsored activities. Dress for students should be appropriate for school wear. Students are expected to be clean, neat, and well groomed. Students should dress in such a way as not to endanger their health or safety. Dress should not interfere with their own school work or with that of other students and teachers. In general, the following will be **unacceptable**: *short shorts - above mid-thigh; mini-skirts - above mid-thigh; fad clothing with holes, tears, or rips - above mid-thigh; any deemed by the school administrator as too revealing, bathing apparel or beach wear; pajamas and/or house shoes; gym shorts more than two inches above the knee; cut off sweats; exposed backs, fronts or midriffs; hats, caps, visors, headbands, bandannas, hoods, or sunglasses; tank tops/spaghetti straps outside of allowed standards; net jerseys without a shirt underneath; gang clothing; or garments with suggestive slogans or pictures, or alcohol or tobacco advertisements, or that may be disruptive to the educational process.* The waistband of pants/shorts must be worn at the waist, no “sagging”. Leggings/Yoga pants are permitted with a shirt that covers both the front side and back side of the student. Students in violation of the dress code will be asked to call home for proper clothing to be brought to them (students may be placed in ISS while waiting). The administration will make the final decision on the appropriateness of a student’s dress. Parents will be held ultimately responsible for the student’s dress. Continued violations may result in other disciplinary action.

CELL PHONES AND OTHER PERSONAL ELECTRONIC DEVICES Students personal cell phones are only to be used on campus with the permission of a teacher or administrator. They will only be used for an approved academic reason. If a student uses their cell phone, earphones (i.e. AirPods, Beats, gaming headphones, etc), or gaming device (Nintendo Switch, etc), without the permission of a teacher or administrator, it/they will be confiscated and placed in the school front office (will be returned at the end of the school day). If this is a repeated offense, school discipline will be administered and a parent must pick up the device(s) in the front office. Lost, stolen, or damaged devices will not be the responsibility of the school.

DEVICES PERMITTED: The approved device that was issued to your student by the school is a Chromebook.

RULES AND CONDITIONS: The following rules and conditions are specific to the school's BYOD program. All other school/District rules and policies also apply, including, but not limited to, the Code of Conduct. Students will leave personal devices in book bags while in class. Students will not have devices in clothing pockets during class.

WHERE/WHEN/STORAGE

1. Students may only use their device in the classroom when instructed to do so by their teacher.
2. Students may not use their device to text or update personal sites/accounts during school hours.
3. Students may not use their device in common areas (hallways, cafeteria, etc.) unless specifically instructed to do so by a teacher or school administrator.
4. Students may only use their device in the library/media center with the permission of the media specialist.
5. Students may use their device while on school buses as described by the transportation policy.
6. Students should not ask teachers or staff to 'hold onto', charge, or store their device.
7. Administrators should not be asked to retrieve devices that are left at school.

NETWORK/INTERNET ACCESS/ELECTRICAL

1. Students should always use the school's wireless network, not personal data plans, to access the web. BYOD privileges may be revoked for students found to be visiting websites which are blocked by the District's filter.
2. Personal devices may only connect to the school's 'guest' network. Although some devices may not be able to connect to the 'guest' network, the school will not alter network settings in order to allow such devices to connect.
3. No guarantee is made that the school's wireless network will always be available. Network outages may occur without notice. In addition, no quality of wireless signal is promised. Signal strength may vary depending on the location in the school and the number of devices simultaneously connecting to the network. All schools are not currently equipped to support all students connecting to the wireless network.
4. Students should bring school devices fully charged to school. Access to electrical outlets for charging should not be expected.
5. If a student misuses the school internet service, school Google Account, or school email account, disciplinary action will be taken.

THEFT/LOSS/DAMAGE/TROUBLESHOOT/INSPECTION

1. The school/District will not be held financially responsible for lost or stolen personal devices, nor are school administrators responsible for conducting searches for lost/stolen personal devices.
2. The school/District will not be held responsible for any physical damage or data loss, including damage/data loss resulting from connecting personal devices to the school's wireless network or power outlets.
3. School/District staff, including Technology staff, will not configure, troubleshoot, or repair student personal devices.
4. School officials may read, examine, or inspect the contents of any personal device upon reasonable suspicion that the contents or recent utilization of the device contains evidence of a violation of these or other rules and policies, as well as any local, state, or federal laws.
5. The intentional damage to a school-owned device (Chromebook, Hot Spot, etc.) will result in the parent being charged with the replacement, repair, etc. for the

damage. The student will also receive a school consequence (disciplinary action) for the intentional damage of school property.

RESPONSE TO INSTRUCTION (RtI)

Students will be administered the STAR test in reading and math three times this school year. It is important for students to give best effort. Students who are below the required score will be placed on an RtI team for additional supports. Students will receive additional practice and instruction during the month and will attempt the testing again at the end of each month. The RtI supports will take place during 5th Period.

P.R.I.D.E.

SSJHS is creating our future community leaders. To assist with teaching the fundamentals of being a good global citizen, students will be earning PRIDE tickets. These tickets can be earned from any staff member for the student body to earn privileges throughout the school year. Students earn an individual PRIDE ticket with a reward, and then that ticket is put into the general collection for school privileges. Negative group behaviors can remove tickets from the general collection.



Smiths Station Junior High

2024-2025

Bell Schedule

All times are Central

7:10 Report to Class
7:35 Tardy bell for advisory
8:00 1st block begins
9:20 2nd block begins
9:25 2nd block tardy
10:45 3rd block begins
10:50 3rd block tardy
Lunches
A-11:00-11:25
B-11:30-11:55
C-12:00-12:25
12:35 4th block begins
12:40 4th block tardy
2:00 5th period starts
2:05 5th period tardy
3:00 Release

Lunch Schedule

11:05 ISS

A-Lunch 11:15 - 11:40

Order: Laska, Causey-Pearson, Giles, Beauchamp, D. Tomlin, Bingham, Zito-Sasser, Rentz, Money-Rentz, Pannell, Ledbetter, Russell, Duke, Frank, J. Collins, Phillips

B-Lunch 11:45 - 12:10

Order: Carlilse-Keith, Cain-Oseh, Bodiford, Tolbert, Causey, Copeland, Henderson, L. Harrison, Byrd, Brown, Gulley

C-Lunch 12:15 - 12:40

Order: PE (Sanders, Heard, Dixon, Stonbraker, Ingersoll), Danson, Robison, Ramey, Hare, Elliott, Greene, Murphy, Hodnett, Boone, Davis, Van Houten, Huckaby, Wright

Smiths Station Junior High Faculty and Staff

Principal	Michelle Mullinax	Mullinax.Michelle@lee.k12.al.us
Assistant Principal	Nick Collier	Collier.nick@lee.k12.al.us
Assistant Principal	Luke Corona	Corona.Luke@lee.k12.al.us
7th Grade Counselor	Sonya Whitmer	Whitmer.sonya@lee.k12.al.us
8th Grade Counselor	Amy Head	Head.amy@lee.k12.al.us
Media Specialist	Christy Blythe	Blythe.christy@lee.k12.al.us
School Nurse	Abby Massey	Massey.abby@lee.k12.al.us

Office Staff

Bookkeeper	Lewana Jones	Jones.lewana@lee.k12.al.us
Registrar	Connie Johnson	Johnson.connie@lee.k12.al.us
Attendance	Carolee Killingsworth	Killingsworth.carolee@lee.k12.al.us
Receptionist	Melissa Blair	Blair.melissa@lee.k12.al.us

Resource Aides

Lauren Austin-Murphy, Hannah Bjorklund, Dawn Harris-Cartwright, Kayla Jones,
Amanda Renfro, Casey Shores, Fay Whale

Lunchroom Staff

Manager Dana Hodges
Cathy Mathis, Jazlynn Davis, Cherry Smith, Shelia Simpson

Custodian

Head Custodian Rod Snell
Dawn Blankenship, Katrena Chadwick, Winona Pickard
Bridgette Andrews, Jonathan Smith, Georgia Phillips

Room#	Teacher	Subject	Email Address
404	Ames, Kimberly	Resource	Ames.Kimberly@lee.k12.al.us
502	Ashby, Kevin	Resource	Ashby.kevin@lee.k12.al.us
606	Bingham, Samantha	7 th Math	Bingham.samantha@lee.k12.al.us
604	Beauchamp, Jenny	7 th Science	Beauchamp.Jenny@lee.k12.al.us
507	Bodiford, Sandra	8 th Science	Bodiford.Sandra@lee.k12.al.us
511	Boone, Sara	8 th Math	Boone.Sara@lee.k12.al.us
504	Cain, Joni	7 th French	Cain.Joni@lee.k12.al.us
305	Carliles-Keith, Vickie	8 th Art	Carlileskeith.vickie@lee.k12.al.us
	Carrero, Jeffery	ISS	Carrero.jeff@lee.k12.al.us
508	Causey, Lamar	8 th Science	Causey.lamar@lee.k12.al.us
613	Collins, Jennifer	7 th English	Collins.jennifer@lee.k12.al.us
413	Collins, Marcus	7 th History	Collins.marcus@lee.k12.al.us
503	Copeland, Angela	8 th Career Prep	Copeland.angela@lee.k12.al.us
A-1	Danson, Elizabeth	SPED	Danson.elizabeth@lee.k12.al.us
1010	Davis, Lancia	8th Math	Davis.lancia@lee.k12.al.us
Gym	Dawson, Jessica	PE	Dawson.Jessica@lee.k12.al.us
Gym	Dixon, Roy	Weight room/Athletic Director	Dixon.roy@lee.k12.al.us
612	Duke, Kimberly	7 th English	Duke.kimberly@lee.k12.al.us
412	Dyrendahl, Nathan	Resource	Dyrendahl.nathan@lee.k12.al.us
1016	Elliott, Rebecca	8 th English	Elliott.Rebecca@lee.k12.al.us
414	Ellison, Phyllis	Resource	Ellison.Phyllis@lee.k12.al.us

614	Frank, Jolynn	7th English	Frank.jolynn@lee.k12.al.us
602	Giles, Stephanie	7 th Science	Giles.stephanie@lee.k12.al.us
1014	Greene, Yvette	8 th English	Greene.yvette@lee.k12.al.us
	Gulley, Connie	Resource	Gulley.connie@lee.k12.al.us
1017	Hare, Stacey	8 th History	Hare.stacey@lee.k12.al.us
510	Harrison, Lori	8 th Career Prep	Harrison.lori@lee.k12.al.us
Gym	Heard, Carrie	PE	Heard.carrie@lee.k12.al.us
509	Henderson, Tripp	8 th Science	Henderson.trip@lee.k12.al.us
1015	Hodnett, Caitlin	8 th English	Hodnett.caitlin@lee.k12.al.us
1009	Huckaby, Miki	8 th Math	Huckaby.miki@lee.k12.al.us
GYM	Ingersol, Armon	PE	Ingersol.Armon@lee.k12.al.us
GYM	Jenkins, Jamie	PE	Jenkins.Jamie@lee.k12.al.us
512	Kite, Hannah	7th Computer Science	Kite.Hannah@lee.k12.al.us
601	Laska, Dustin	7 th Science	Laska.dustin@lee.k12.al.us
609	Ledbetter, Jessica	7 th History	Ledbetter.jessica@lee.k12.al.us
608	Money-Rentz, Ashley	7 th Math	Money.ashley@lee.k12.al.us
1013	Murphy, Mark	8 th English	Murphy.mark@lee.k12.al.us
610	Pannell, Scotty	7 th History	pannell.scotty@lee.k12.al.us
603	Pearson, Amy	7 th Science	Pearson.Amy@lee.k12.al.us
615	Phillips, Susan	7th English	Phillips.Susan@lee.k12.al.us
1018	Ramey, Lisa	8 th History	Ramey.Lisa@lee.k12.al.us
605	Rentz, Levi	7th Math	Rentz.Levi@lee.k12.al.us
1020	Robison, Samuel	8 th History	Robison.Samuel@lee.k12.al.us
611	Russell, Brandy	7 th History	Russell.Brandy@lee.k12.al.us
501	Sanders, Haley	Resource	Sanders.Haley@lee.k12.al.us
GYM	Sanders, Jennie	PE	Sanders.Jennie@lee.k12.al.us
	Simpson, Tracy	ISS	Simpson.Tracy@lee.k12.al.us
503	Solomine, Susan	8th Spanish	Solomine.Susan@lee.k12.al.us
GYM	Stonbraker, Matthew	PE	Stonbraker.Matthew@lee.k12.al.us
505	Tolbert, Heather	8 th Science	Tolbert.Heather@lee.k12.al.us
1011	VanHouten, Chris	8 th Math	Vanhouten.Chris@lee.k12.al.us
302	Warren, Merrell	8th Agriscience	Warren.Merrell@lee.k12.al.us
1019	Woodyard, Marquita	8 th History	Woodyard.marquita@lee.k12.al.us
607	Zito, Sharron	7th Math	Zito.sharron@lee.k12.al.us

2024-2025 Grading Periods

Quarter 1 Progress Report: September 9
Quarter 1 Report Card: October 15
Quarter 2 Progress Report: November 13
Quarter 2 Report Card: January 10
Quarter 3 Progress Report: February 10
Quarter 3 Report Card: March 19
Quarter 4 Progress Report: April 23
Quarter 4 Report Card: CHECK POWERSCHOOL May 23

2024-2025 School Calendar

Aug 6 First Day of School for Students
Sept 2 Labor Day(All buildings Closed)
Sept 3 Teacher Professional Development Day (No Students)
Oct 2 Teacher PD Day (No Students)
Oct 14 Columbus Day (Schools Closed)
Nov 5 Election Day (E-Learning Day)
Nov 11 Veterans Day (All Buildings Closed)
Nov 25-29 Fall Break/Thanksgiving
Dec 19 Last Day of School for Students
Dec 20 Teacher PD Day (No Students)
Dec 23-Jan 3 Winter Break
Jan 8 Students Return
Jan 20 Martin Luther King Jr. Day(All buildings closed)
Feb 17 Teacher PD Day (No Students)
Mar 5 Teacher PD Day (No Students)
Mar 24 - 28 Spring Break
Apr 18 Weather Make-Up Day
May 22 Last Day of School for Students AM DISMISSAL
May 23 Teacher PD Day (No Students)